



Admissions & Records  
DIPLOMA REPLACEMENT & DUPLICATE REQUESTS

SBCC ID K \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Name to appear on Diploma: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type:  AA/AA-T  AS/AS-T  Certificate of Achievement  Skills Competency Award

Program(s) of Study: \_\_\_\_\_

\_\_\_\_\_

Fall  Spring  Summer Year Awarded: \_\_\_\_\_

Replacement/duplicate fee is \$20 per diploma. Number of copies requested: \_\_\_\_\_

Mailing Address:

Fees and Payment

- Charge fees to my Pipeline account. Fees will be applied after receipt of completed form. It is my responsibility to log in and pay fees. I acknowledge that failure to do so will result in a financial hold placed on my record.
- Check enclosed. Make payable to SBCC and include your SBCC ID number on the check.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit the completed form to SBCC Admissions & Records, 721 Cliff Drive, Santa Barbara, CA 93109; email to [diplomas@sbcc.edu](mailto:diplomas@sbcc.edu); or fax to (805) 962-0497. Visit [sbcc.edu/diplomas](http://sbcc.edu/diplomas) for more information about diplomas.

OFFICE USE

Total \$ \_\_\_\_\_ Check enclosed \_\_\_ Pipeline Charge \_\_\_\_\_ Paid at Cashier \_\_\_\_\_ Date Printed \_\_\_\_\_ Processed by \_\_\_\_\_

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