



College Planning Council Meeting - May 19 2026 Minutes

Tuesday, May 19, 2026 at 3:00 PM

WCC 204

1. MEMBERS

1.1 Members Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)
Ryan Alexander, Classified Staff
Paloma Arnold, Executive Committee (non-voting)
Liz Auchincloss, Classified Staff
Roxane Byrne, Advancing Leadership Association
Jamie Campbell, Academic Senate
Tara Carter, Academic Senate
Elizabeth Chisholm, Academic Senate
Sharon Colón, Association of Confidential Employees - sub. Larissa Cortez
Cecilia Contreras Martinez, Classified Staff
Ashley Farias, Classified Staff
Elizabeth Imhof, Academic Senate
Dan Le Guen-Schmidt, Executive Committee (non-voting)
Keller Magenau, Executive Committee (non-voting) - remote
Juan Quesada, Advancing Leadership Association
Joshua Ramirez, Academic Senate
Armando Ramos, Faculty Association
Christopher Renbarger, Executive Committee (non-voting)
Parker Shankin-Clarke, Classified Staff
Margarita Silva Garcia, Classified Staff
Beth Taylor Schott, Advancing Leadership Association

1.2 Members Absent

Jordan Killebrew, Executive Committee (non-voting)

2. CALL TO ORDER

Dr. Endrijonas called the meeting to order at 3:00 p.m.

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of April 21 and May 5, 2026

M/S/C (Shankin-Clarke/Contreras Martinez) to approve the minutes of April 21 and May 5, 2026. The motion passed with one abstention.

4. PUBLIC COMMENT

- Jamie Campbell gave a public comment comparing the success rates of CCC students in transfer-level math, noting that many unsuccessful students would drop out of college altogether based on whether or not the student had ever taken intermediate algebra. Mr. Campbell will follow up with the report's author and bring any additional findings to the first fall CPC meeting.
- Beth Taylor Schott gave a public comment in support and appreciation of Classified Employees. Dr. Endrijonas seconded this appreciation in recognition of Classified School Employee Week.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Dr. Endrijonas reported on the following:

- The Canvas/Instructure security incident was addressed collaboratively. Israel Class, Chief Technology Officer, confirmed that Instructure reached an agreement with the relevant parties to destroy all accessed data.
- The Cosmetology program relocation is delayed due to HVAC unit supply chain issues. The program will remain in its current space at the start of fall semester. Affected faculty will be notified by Academic Affairs and scheduling adjustments are underway.
- The Campus Climate survey has closed and data will be analyzed by the RP Group. Focus groups will be conducted in fall based on survey themes. Results are expected to be released together with focus group findings for a comprehensive view.
- Fiscal Services is being reviewed for reorganization of positions due to vacancies and a recent failed search for a new Controller.
- Summer projects include a comprehensive internal communications strategy, Portal Guard decommissioning and a number of other IT improvements, ISER gap analysis and team site setup, HIM bachelor's degree preparation, hiring and onboarding positions, clearing and repurposing the Admissions and Records vault as storage, moving and creating office spaces, and SEL space renovations. A report on summer accomplishments will be presented at the first fall CPC meeting.

6. ACTION

6.1 2027-2028 Academic Calendar

The 2027–28 Academic Calendar recommended by the Academic Calendar Workgroup was presented and debated, with multiple concerns raised. The Academic Senate recommended rejecting the proposed calendar and returning it to the workgroup. The Faculty Association expressed that there were too many unresolved questions to support this calendar and Classified leadership agreed.

M/S/C (Auchincloss/Ramos) to not recommend the 2027-2028 Academic Calendar as proposed. The motion passed as follows:

Aye: 12

Nay: 1

Abstain: 3

Dr. Endrijonas confirmed that she will not bring a calendar to the Board without college-wide support. She noted that the calendar cannot be delayed further as it affects students, admissions, financial aid, and other operations. The Academic Calendar Workgroup should resume discussion as soon as possible and a revised 2027-28 calendar will be expected to come to CPC in September, with a recommendation from the Academic Senate.

The workgroup is strongly encouraged to begin work on the 2028–29 calendar immediately after the 2027–28 calendar is finalized. BPAP will review AP 4010 to clarify the calendar approval process.

6.2 Compendium for Institutional Planning and Governance

The final version of the Compendium for Institutional Planning and Governance was brought forward for approval after two years of development and multiple rounds of constituent review and feedback.

M/S/C (Ramirez/Contreras Martinez) to approve the Compendium for Institutional Planning and Governance. The motion passed unanimously.

6.3 Program Review Committee

The updated Program Review templates and resource request elements were presented for approval. Members suggested adding language to the templates to allow departments to memorialize categorical fund expenditures without framing them as resource requests.

M/S/C (Ramirez/Silva Garcia) to approve the Program Review Committee recommendations. The motion passed unanimously.

6.4 Facilities and Safety Committee

The revised Facilities and Safety Committee charge was presented, incorporating feedback from the previous meeting and reformatted to align with the Compendium. Language will be added to specify that facilities and safety resource requests should stem from or reference program review, to satisfy accreditation requirements.

M/S/C (Campbell/Ramos) to approve the Facilities and Safety Committee charge and membership. The motion passed unanimously.

6.5 2026-27 Resource Request Recommendation

Resource requests were presented by the Budget Committee for recommendation. Two line items were inadvertently omitted from the ITC detail: \$2,000 for Gradescope Software (Chemistry) and \$3,239 for a Computer Science Laptop. The total is correct. The remaining instructional funds of approximately \$219,000 is available for next year.

M/S/C (Ramos/Campbell) to approve the resource requests as recommended. The motion passed unanimously.

7. DISCUSSION

7.1 Budget Update - C. Renbarger

Christopher Renbarger, VP of Business Services, presented a detailed budget update covering the Governor's May revision, current year expense projections, and a preview of the 2026–27 budget. Statutory COLA increased from 2.41% to 2.87%. A discretionary COLA of up to 4.31% is available if the Board agrees to follow a new assembly bill requiring the college to pay up to 14 weeks of pregnancy leave when a doctor certifies the employee should not work.

Projected current year expenses are trending approximately \$4.5 million below budget, driven by savings in academic salaries, classified salaries (including unfilled vacancies), services (legal, software, elections), and supplies. With a \$3.4 million deferral paid back, the net impact to reserves is approximately \$432,000, leaving reserves at approximately \$41.1 million.

The projected deficit for 2026–27 is approximately \$942,000, significantly improved from prior years. A full budget presentation will be made to the Board in June, including a more complete analysis of the current year.

7.2 Institutional Effectiveness Committee (IEC) Charge Review

A brief discussion was held regarding the recommendation to revise the IEC charge and membership, with action deferred to fall. Each constituent group should review the proposed membership structure and provide input before the first fall CPC meeting.

8. UPDATES

8.1 BPAP Committee 2025-2026 Progress Report

8.2 2026-27 CPC Meeting Schedule

9. FUTURE AGENDA ITEMS FOR CONSIDERATION

9.1 Headcount Analysis Report (Fall)

10. MEETING DATES

10.1 Meeting Schedule and Agenda Item Due Dates

The next meeting of the College Planning Council will be Tuesday, September 1, 2026.

11. ADJOURNMENT

11.1 Adjourn Meeting

The meeting was adjourned at 4:34 p.m.