



College Planning Council Meeting - Sept 01 2026 Minutes

Tuesday, Sept 01, 2026 at 3:00 PM

WCC 204

1. MEMBERS

1.1 Members Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)

Ryan Alexander, Classified Staff

Paloma Arnold, Executive Committee (non-voting)

Liz Auchincloss, Classified Staff

Robert Brown, Advancing Leadership Association

Roxane Byrne, Advancing Leadership Association

Jamie Campbell, Faculty Association

Monica Campbell, Advancing Leadership Association

Tara Carter, Academic Senate

Elizabeth Chisholm, Academic Senate

Larissa Cortez, Association of Confidential Employees

Cecilia Contreras Martinez, Classified Staff

Soleá Heredia, Associated Student Government

Elizabeth Imhof, Academic Senate

Jordan Killebrew, Executive Committee (non-voting)

Christina Llerena, Advancing Leadership Association

Keller Magenau, Executive Committee (non-voting) - remote

Juan Quesada, Advancing Leadership Association

Joshua Ramirez, Academic Senate

Christopher Renbarger, Executive Committee (non-voting)

Parker Shankin-Clarke, Classified Staff

Margarita Silva Garcia, Classified Staff

Beth Taylor Schott, Advancing Leadership Association

1.2 Members Absent

Dan Le Guen-Schmidt, Executive Committee (non-voting)

2. CALL TO ORDER

Dr. Endrijonas called the meeting to order at 3:00 p.m.

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of April 21 and May 5, 2026

M/S/C (Shankin-Clarke/Campbell) to approve the minutes of May 19, 2026. The motion passed with one abstention.

4. PUBLIC COMMENT

There were no public comments.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Dr. Endrijonas reported on the following:

- The list of Educational Administrators (26) and Classified Managers (36) is included in the meeting agenda. Positions are listed even if vacant or filled by an interim to avoid double-counting. An updated list will be brought to CPC each quarter.
- A total of 31 replacement positions were approved since the last meeting in May, consistent with the 26-27 budget. Human Resources is working on significant recruitment activity.
- Recruitment for the Accreditation Steering Committee is open to faculty, classified staff, and managers. Faculty participation is eligible for flex credit; classified staff and managers involved from now through the site visit are eligible for one increment of professional growth.

5.2 Draft Spring 2027 Enrollment Priority Dates - P. Arnold

Paloma Arnold, Vice President of Student Affairs, presented the proposed Spring 2027 priority registration dates as an informational item. Dates were developed in collaboration with SEL, counseling, enrollment services, admissions and records, and Santa Barbara Unified. Last-minute adjustments were made due to changes to an administrative procedure. A creative adjustment was made to the registration timeline to avoid opening registration on a Friday, giving SEL more time to provide in-person support to students needing registration assistance.

5.3 Communications Strategy Plan - J. Killebrew

Jordan Killebrew, Executive Director of Public Affairs & Communications, gave an overview of the college's internal and external communications and marketing strategy. A consultant was engaged over the summer to survey internal communications and provide recommendations. NeoQuad has been adopted as a free pilot events app that consolidates event information and assists with Cliff Campus wayfinding. A member raised concerns about data privacy and Jordan

confirmed the app developers have committed to not selling student data and plan to monetize by charging companies, not users.

Out-of-state marketing has been paused pending an analysis of its return on investment. International student marketing continues, particularly targeting European countries with gap year/study abroad culture and select Asian markets. The college is now focusing on hyper-local marketing, with a presence at festivals, high schools, parades, local theaters, and collaboration with enrollment services at community events. A full marketing strategy presentation is planned for October.

5.4 Precision Campus Update

Precision Campus is the new platform for program review with rollout still in progress. The rollout timeline is not expected to affect the spring program review or resource ranking timeline.

5.5 2025-26 UGF Year-To-Date Detail Spending Update

Chris Renbarger, Vice President of Business Services, presented the 2025–26 budget actuals compared to the adoption budget and the prior year.

- Overall spending was relatively in line with the budget, with notable variances in classified salaries from unfilled vacancies, plus a Banner system error that caused position budgets to reappear after being zeroed out.
- Benefits were lower, in line with salary savings.
- Services spending showed the largest savings compared to the prior year (~\$2.6M less total spending than 2024–25).
- Bank/card processing fees increased significantly; the college is exploring a new banking partner.
- Part-time faculty health insurance: \$632K was spent and is 80% reimbursed by the state in the current year, with the remaining 20% received the following February.
- Revenue was relatively stable; total revenue slightly lower than 2024–25 with international and out-of-state revenue accounting for ~40% of that decline.
- Fiscal is still making final adjustments.

5.6 Presentation for the Adoption of the 2026-27 Budget

The Vice President of Business Services presented the 2026–27 budget and five-year financial projections.

- Statewide assumptions include a 2.89% statutory Cost-of-Living Adjustment applied to all districts, COLA on traditional categorical programs, a new COLA for the Student Equity and Achievement (SEA) program, no deficit factor, and repayment of prior deferrals.
- Local assumptions include overall enrollment flat, 20% projected decline in international enrollment, medical insurance up 12.1%; combined utilities up 5.7%, salary schedules current, funded at stability level.

- The 2026–27 adoption budget projects a \$175,000 surplus, achieving a structurally balanced budget one year ahead of the Board's June 2027 target.
- Salaries and benefits combined represent 85.3% of the budget, close to the Board's 85% policy goal.
- Five-year projections were presented under three scenarios: flat enrollment, 1% enrollment decline, and 1% enrollment growth. All three scenarios show a structurally balanced budget moving forward.
- A detailed slide on the ~\$2M increase in other operating expenses and services will be added before the Board presentation.

6. ACTION

6.1 2027-2028 Academic Calendar

This item was taken out of order to ensure a timely vote. The calendar is a rollover from the previous year with adjustments related to the summer session start date. A compromise was reached to start the summer session on Tuesday, allowing more time between summer and fall.

M/S/C (Auchincloss/Alzheimer-Barthel) to approve the 27-28 Academic Calendar with a correction to the summer session end date, and with acknowledgement that there is no such thing as an ideal calendar. The motion passed with one abstention.

6.2 September CPC Meeting Dates

The regular September 15th CPC meeting conflicts with the Board retreat, the only date all seven Board members could attend. The Board retreat will be conducted on the Cliff campus from 12:00-5:30 PM on September 15th, and will be recorded.

The CPC meeting will be combined with the CPC Retreat on September 29th, effectively replacing the canceled September 15th meeting.

7. DISCUSSION

7.1 ISER Gap Analysis

This item was not discussed due to time constraints.

8. FUTURE AGENDA ITEMS FOR CONSIDERATION

9. MEETING DATES

9.1 Meeting Schedule and Agenda Item Due Dates

The College Planning Council will meet for its Fall Retreat on Tuesday, September 29, 2026.

11. ADJOURNMENT

11.1 Adjourn Meeting

The meeting was adjourned at 4:34 p.m.