

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

August 24, 1999

3:00-4:30 P.M.

A 218C

MINUTES

PRESENT: J. Friedlander, B. Hamre, D. Oroz, B. Fahnestock, L. Fairly, B. Cordero, K. McLellan, L. Rose, K. Hanna, T. Garey, J. Lynn, J. Kruidenier and D. Riley

GUEST: Janet Shapiro

1.0 CALL TO ORDER

1.1 The meeting was called to order at 3:10 PM

2.0 APPROVAL OF CPC MINUTES: July 6, 1999

1.2 M/S/C to approve the July 5, 1999 minutes

3.0 ANNOUNCEMENTS

A. Fall enrollments

As of August 23rd, the enrollment was 5% over last year's enrollment of 12,000 students. Enrollments this fall may exceed 13,000 students.

B. Barbara Lindemann will serve as the administrative coordinator for the Social Sciences Division for the fall semester to help ease the responsibilities of Pablo Buckelew.

C. Administration Building remodel project

The Digital Arts Center, the CNEE Labs and all components of the Administration Remodel is completed and the equipment has been installed.

LSG Remodel: There is a bill before the Legislature that would give the college \$6.5m to pay for the construction portion of the entire LSG renovation. This represents an increase of over \$3 million in what is presently allocated for this project by the state. If the governor signs this bill, the remodel will stay on schedule. If he doesn't sign it, the project will not start until next October, which would be a major setback. We will not know until September 10, if the bill is approved by the Legislature. If approved by the Legislature, the governor has

until October 10th to approve the bill that includes the funding of the LSG remodel.

- D. *IDC Air Conditioning Project:* The project to install air conditioning in three IDC buildings classrooms has been completed.
- E. *Physical Education Remodel Project:* This remodel project has not gone well and is behind schedule. Currently there is no hot water for the women's showers. This will be fixed this week.
- F. *Physical Sciences Building Remodel Project:* This project to bring this building up to seismic code has been completed.
- G. *Infant/Toddler Care Center:* The college has leased a facility at the Westside Center on West Victoria Street for its new Infant/Toddler Care Center. Westside Center opened Monday, August 23, to a full house. This center was made possible by a generous donation by Paul Orfalea of Kinko's.

4.0 UPDATE ON THE BOND MEASURE

Unfortunately, we were not able to obtain the endorsement of the Santa Barbara Taxpayers' Association. Furthermore, the Santa Barbara Taxpayers' Association submitted a statement in opposition to the college's bond measure that will appear on the ballot. The college submitted a rebuttal to the SBTA's statement opposing its bond and the SBTA countered with a rebuttal. Theresa Dugan, the manager of the campaign for Measure T, is coordinating efforts to gain support for the bond measure. Dr. MacDougall is doing an excellent job in getting endorsements for the bond. Faculty will receive an information as to what they can and cannot do in campaigning for the passage of the bond measure.

5.0 UPDATE ON THE 1999-2000 PARTNERSHIP FOR EXCELLENCE ALLOCATION TO THE COLLEGE

Brian Fahnestock reported that the 1999-2000 allocation of Partnership for Excellence to the college is \$517,000. These funds are in addition to the \$1.2 million received by the college in 1998-99.

6.0 NEW POSITIONS IN ACADEMIC AFFAIRS

- A. DSPS LTA position: Janet Shapiro was asked to provide CPC with information on the source of the funding for this position at its September 21 meeting.
- B. Increase .5 FTE to a full-time LTA position in Early Childhood Education (reallocation of funds within the ECE department's budget). This requires no new funds, just a budget transfer from the department's classified hourly account to a regular certified account.
- C. Increase Susan Michalski's position as a teacher in the Children's Center from 62.5% to 100% (reallocation of funds in the Children's Center's budget)

7.0 COLLEGE PLAN

- A. Function of work groups to develop plans for achieving the goals and objective in the College Plan for 1999-2002

Goals 1 and 2: Marketing and Outreach

Bill Cordero will coordinate the work group for Goal 1 and Objectives 3 and for Goal 2. Linda Fairly will take responsibility for Goal 2, Objective 5.

Goals 3 and 6: Vocational Education/Economic Development

Jack Friedlander will coordinate the work group for Goal 3, Objectives 6 and 9 and Goal 6. Objectives 7 and 8 will be addressed in year 2 of the plan by the Student Success Work Group.

Goals 4 and 7: Student Success

Jack Friedlander will coordinate the work group for Goals 4 and 7.

Goal 5: Alternate Methods of Delivering Instruction

Pablo Buckelew will coordinate the work group for this goal.

Goal 8: Administrative Structure of College

This is an organizational design work group that will be headed by Dr. MacDougall. CPC will serve as the work group for this goal. The identification of the strategies for achieving this goal will be completed in January or February, 2000.

Goal 9: Institutional Research

Andreea Serban, the new institutional researcher, will begin next week. She will report directly to Dr. MacDougall. The Institutional Research Committee will serve as the work group for this goal.

Goal 10: Technology Plan

Bill Hamre will coordinate the completion of the strategies for achieving this goal. CPC/DTC will serve as the work group for this goal.

Goals 13 and 14: Staff & Faculty Development

Dan Oroz met with Jack Friedlander and determined how the tasks are going to split and then alert groups to begin working. Separate meetings were held with IR & HR people on other provisions of this objective. Dan Oroz will coordinate this work group.

Goals 11 and 12: Facilities and Fiscal Support

Work groups will not be formed at this time to address Goals 11 and 12. Brian Fahnestock will work with CPC on developing strategies for achieving the objectives for Goals 11 and 12.

- B. There was a review of the timeline for completing plans and CPC review of requests for Partnership for Excellence funds. Dates for these reviews and deadlines will be determined outside of the committee meeting.

8.0 REVIEW TIMELINE FOR REQUESTING AND ALLOCATING PARTNERSHIP FOR EXCELLENCE FUNDS

The timelines and procedures for submitting and ranking requests for Partnership for Excellence funds were reviewed. The goal is to complete the recommended ranking of the requests in time for Dr. MacDougall to place them on the December meeting of the Board of trustees.

New Item – Timeline for Requesting New Equipment and Replacement Computer Equipment.

Jack Friedlander distributed the forms and timelines for requests for new and replacement computers. The process is dependent upon having an accurate inventory of computers scheduled for replacement. Forms and timelines are available for requesting exceptions to the replacement cycle, as well as for new initiatives involving the acquisition of new computers.

DTC voted this past June to start the cycle for allocating computer equipment earlier this year. Response forms will be sent next week. Dr. Friedlander went over the timelines on the form. Bill Hamre discussed the replacement cycle and request for replacing computers before their scheduled time. He wants the focus of CPC/DTC to be more on the new initiatives rather than on the replacement schedule.

9.0 APPOINTMENT OF FACULTY REPRESENTATIVE TO DTC FOR 1999-2000

9.1 Lana Rose reported that the recommendation by the Academic Senate is to appoint Kathy O'Connor to serve as the faculty member "at large" to DTC.

M/S/C [Rose/Garey] to approve this recommendation.

10.00 The meeting was adjourned at 4:30 PM.

cc: Cabinet, Deans/Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, ASB President, College Information, *The Channels*