

2019 - 2020 Santa Barbara Adult Education Consortium: ACTIVITY CHART
CAEP Santa Barbara Adult Education Consortium Emergency Funding in Response to COVID-19
Funding Period: June 15, 2020 – June 30, 2021

YOUR PROGRAM/AGENCY NAME:					
AFTER SCHOOL TUTORING PROGRAM AT GOLETA VALLEY LIBRARY					
NO.	OBJECTIVE	ACTIVITY DESCRIPTION	TIMELINE FOR COMPLETION (Month/Year)	PERSON OR AGENCY RESPONSIBLE	OUTCOME
1	Offer K-5 students remote access to internet	Acquire Wi-Fi hotspots	September 2020	Brent Field	K-5 students can access Brainfuse HelpNow from home
2	Create ability for tutors to initiate video meetings from home	Acquire Zoom Pro license	September 2020	Brent Field	Volunteer tutors can coach K-5 students remotely using video conferencing software
3	Give students access to tutoring when not meeting with tutors	Renew Brainfuse HelpNow subscription which expires October 2020	October 2020	Brent Field	Students access Brainfuse HelpNow from 1 to 10 pm Monday through Friday
4	Promote tutoring program on social media and local media outlets	Purchase Facebook ads; purchase SB Independent & Noozhawk ads; purchase Radio Bronco ads; Volunteer Match ad	September 2020 & January 2021	Brent Field	Inform families and students of program and build attendance; recruit volunteer tutors
5	Hire library technician	Recruit person with technical and people skills to coordinate program	September 2020	Brent Field	Recruit & train volunteer tutors; coordinate program
6	Determine value and effectiveness of program	Collect student and parent feedback using print and online surveys	December 2020 & June 2021	Brent Field	Program successful so that library sustains program with own funding
7	Recruit adults and older adults	Use Volunteer Match and library website to recruit tutors	September 2020 & January 2021	Brent Field	
8	Train adults and older adults	Adults learn Brainfuse, Zoom, & how to teach kids	December 2020 & June 2021	Brent Field	Tutors improve technical and soft skills
9	.				

EMAIL THIS FORM TO SBAEBG@GMAIL.COM

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