



Minutes | Santa Barbara Adult Education Consortium Public Meeting

April 1, 2020 | 9:07am-10:34am | Online via ZOOM | <https://sbcc.zoom.us/j/518698580> Meeting ID: 518 698 580 or +1 669 900 6833

I. Call to Order

I. Roll Call & Establishment of Quorum

- a. Members present: Melissa Moreno, Sharon Brown, Gerardo Cornejo, Ray McDonald
- b. Quorum established.

II. Welcome from Consortium Chair Melissa V. Moreno

III. Public and Entity Comment*

- a. Entity Comment: Danny Fitzgibbons, Executive Director of Equalitech relays that Equalitech would like to help and partner with any programs that are assisting with the recently unemployed as well as focus on those who need to learn or enhance their digital learning skills.

IV. Information Items

- a. Consortium Member update
 - i. Melissa announces that the School of Extended Learning (SEL) has received approval from the Chancellor's Office to move instruction to synchronous learning and most if not all of the SEL programs have maintained the same Spring teaching schedule. She commends all instructors, staff, and CAEP program leaders for this herculean effort.
 - b. CAEP Director Corlei Prieto provides announcements and legislative updates
 - i. Corlei relays that the State will be communicating with all Consortia information on CA State Workforce efforts to assist regional medical facilities during this crisis. She also relays that May 2nd is the deadline for all Consortia to approve the 2020-2021 Consortium Fiscal Administration Declaration (CFAD).

V. Consent Items

- a. February 5, 2020 Public Meeting Minutes
 - i. Vote: Ayes: 4

VI. CAEP Program Leader Updates: Response to COVID-19

Summary of updates: All CAEP Programs have moved to online synchronous learning and have fully moved their adult learner support services online. Each Program Leader expressed that they are in full operation and will be assessing the impact of COVID-19 on their respective programs in the upcoming weeks.

- a. SBCC NC ESL presented by Sachi Oates
- b. SBCC Adults with Disabilities Work Readiness Program presented by Natalie Holdren
- c. SBCC SSS & CEC Employment Center presented by Andy Harper
- d. SBCC AHS/GED presented by Patricia Mautone
- e. SBCC CSI/CSI Jail presented by Jeanette Chian
- f. Santa Barbara County: Passport Program presented by Leonie Mattison and Jamie Espinosa
- g. Equalitech presented by Danny Fitzgibbons
- h. Workforce: Rescare presented by Beatriz Molina
 - i. Goleta Public Library presented by Brent Field
 - j. Santa Barbara Public Library presented by Devon Cahill

VII. Action Items

- a. Reallocation of Remaining YR 5 Funds
 - i. The Consortium discusses the strategy to allocate the \$70,000.00 of unallocated YR 5 funds towards an Emergency Fund for existing CAEP programs. The Consortium determines that the Request for Proposal (RFP) model is best and would like the draft RFP as an action item at the next CAEP Public Meeting.
 - ii. Melissa entertains a motion to be approved. Ray made the motion, and Sharon seconded.
Vote: Ayes: 4
- b. Approval of Year 5 2019-20: Final Budget
 - i. Melissa summarizes the proposed budget.
 - ii. Melissa entertains a motion to be approved. Gerardo made the motion, and Ray seconded.
Vote: Ayes: 4

VIII. Next Regular Public Meeting

- a. May 6, 2020

IX. Adjournment

- a. 10:34am